



• Residential • Sales • Rentals • Land  
• Commercial • Industrial • Business • Retirement

## PRIVACY ACT 1988

# PRIVACY STATEMENT and COLLECTION NOTICE

Plaza Real Estate has always been committed to the protection of information, especially personal information. As always we continue to respect your privacy.

Our Privacy Statement is designed to answer your questions on how we collect, protect, use and share this information.

### How do we collect and where do we keep personal information?

We collect information in a number of ways as appropriate, for example:

- ❖ From Vendors also called Principals and from future sellers.
- ❖ Property Investors and Landlords.
- ❖ From Tenancy applications.
- ❖ From Prospective purchasers, current and future investors.
- ❖ Via Websites, SMS, Email, Social Media

These details are protected in our marketing database to keep you fully informed of

developments as they occur as well as providing relevant Real Estate advice.

### How do we use or share personal information?

- ❖ To act as an agent and perform our obligations as an agent.
- ❖ For security purposes.
- ❖ To verify applicants identity, to process and evaluate an application.
- ❖ To promote our services and/ or seek potential clients.
- ❖ To provide further details of property you may be interested in.
- ❖ To provide details of other property which may meet your requirements.
- ❖ If we are required to do so by law.
- ❖ To keep you informed on the state of the market.
- ❖ To keep you informed of new projects.

If the information is not provided, we may not be able to assist you correctly.

Other than in circumstances required or allowed under the act, we do NOT disclose information to other parties unless requested by you to do so.

As our vendor or investor: We may disclose information to other third parties including media organisations, on the Internet, to potential buyers, tenants and/ or clients of the agent as well as to parties engaged to evaluate the property, owners' corporations, tradespeople, government and statutory bodies and financial institutions. Only as required.

### How can you access, correct or update information you have provided us?

The information you provide to us is kept secure and only accessed by persons authorised by us.

If required we can arrange to give you access to the information that you provide to us and allow you to change details that are inaccurate, incomplete or out of date.

The Privacy Act 1988 was updated recently to essentially stop the 'Big Brother' situation where larger organisations would be able to keep tabs on individuals.

Our aim is simply to continue to provide our best level of Real Estate Services to you and would welcome your call at any time.

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for lots of FREE Information visit our website**

Privacy Statement070715doc

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